

IT Equipment Donation Terms & Conditions

The Turing Trust is a charity that was set up by Alan Turing's family to enable IT supported learning by reusing computers in classrooms across Africa, Asia and the UK. We provide skills development while reducing waste and contributing to an environmentally friendly society. As part of our mission, we provide donations of IT equipment to beneficiaries.

Parties (the Beneficiary) wishing to receive IT equipment (the Equipment) from The Turing Trust (TT) agree to the following conditions:

1. Commit to look after the Equipment and promptly respond to update requests regarding the Equipment from TT.
2. Reporting: the Beneficiary will be responsible for supporting TT with monitoring and evaluating the effectiveness of the Equipment to note any beneficial charitable or educational outcomes. In this vein, the Beneficiary commits to provide updates on the beneficial impacts the Equipment has enabled for the Beneficiary, emailed to info@turingtrust.co.uk. Updates are required within 1 month after distributing the equipment and then on an annual basis.

Updates must include:

- a. A minimum of 3 photos (from different angles/distances) demonstrating the typical use of the Equipment. (Video footage is always warmly received too but not obligatory.)
- b. A minimum of 100 words describing the positive impact the Equipment is making.
- c. Name of person the words came from and their job title and role within the receiving organisation or other relevant details.

Please only include the words of people happy to be quoted publicly and the faces of people who consent to their photo being used in our marketing materials to help secure future donations by demonstrating examples of what happens to donated IT equipment. The provision of the words and photos/video imply that consent has been given, including from the photographer/videographer, and that you take legal responsibility for this. It is advisable to ask the person to sign a consent form that their words and pictures may be used by TT or their IT donors indefinitely in various forms. An example consent form is provided below.

3. The equipment is given under the strict understanding it will be used appropriately by the Beneficiary for activities falling within the charitable purposes agreed with TT.

4. The Beneficiary does not have any permission to sell or dispose of the Equipment to any third party - if any such action or similar occurs TT will prosecute the Beneficiary for the full value of the Equipment and for fraudulently obtaining Equipment from TT.
5. The Beneficiary is responsible for the security of Equipment at all times when in its possession and is responsible for loss or damage to it. TT reserves the right to make a charge for any theft or damage which, in its sole opinion, is caused by negligence or any malicious action.
6. The Beneficiary is responsible for the provision of a suitable electrical supply including suitable quality surge protectors.
7. Broken Equipment: If the Beneficiary deems the IT equipment to no longer be practicably repairable, after discussion with and agreement by TT, the broken equipment must be recycled locally by the Beneficiary in line with ISO 14001 standards.

Example forms to use with those in photographs, video, giving quotes etc.

Photo / Quote Consent Form

I give permission to take photographs and / or video of myself / my child or children (delete as required). I grant full rights to use any quote I give attributed to me/them by name with details of vocation (and the photo/video usage to use name / vocation), and/or the images resulting from the photography/video filming, and any reproductions or adaptations of the images for fundraising, publicity or other purposes to help achieve The Turing Trust's aims.

Signed

Print full name

Date

Quote Consent Form

I grant full rights to use any quote I give attributed to me by name with details of my vocation, for fundraising, publicity or other purposes to help achieve The Turing Trust's aims.

Signed

Print full name

Date

Photography / Videography Consent Form

I give permission to use photos or video footage I have taken that show any aspects related to the Turing Trust and its work, including equipment donated via them in use or the recipients of the equipment. I grant full rights to use the images resulting from the photography/video filming, and any reproductions or adaptations of the images to be used for fundraising, publicity or other purposes to help achieve the Turing Trust's aims. I understand that I will not be credited by name or company when the photo or video is used.

Signed

Print full name

Print organisation name (if applicable)

Date